



Dear Parent / Carer

Thank you for selecting to pay by Direct Debit.

We offer a variety of ways to pay, to make it as easy as possible for you to budget through the year. Please can you fill in the Direct Debit Mandate on page two and indicate your payment preferences on this page. Please quote your Customer ID number on both pages, below and in the Reference area of the mandate. You will find this on your latest invoice if you are unsure of it.

Once completed, please return to us either by

Email [fees@setrust.co.uk](mailto:fees@setrust.co.uk) with Direct Debit Mandate in the Subject Header

Post Fees Department  
Sapientia Education Trust  
Wymondham College  
Golf Links Road  
Wymondham  
Norfolk  
NR18 9SZ

The payment plans on offer are as follows:

Payment Term	Please Indicate Choice
9 Equal Monthly Payments – September to May	
Termly Collection – September, January, April	
Annual Collection - September	

We can now offer two collection dates for you to choose from:

Payment Term	Please Indicate Choice
15 <sup>th</sup> of the month (or next working day if this falls on a weekend)	
Last day of the month (or first working day should this fall on a weekend)	

Please enter your account reference here

Kind regards,

The Finance Team  
Wymondham College

