



WYMONDHAM COLLEGE

A World Class State Boarding and Day School

Principal: Emma Arrand BA (Hons), FCCT, QTS

Dear Parent/Carer

I wish to acknowledge receipt of your intention to appeal against the refusal to admit your child to **Wymondham College**.

On behalf of the Academy Trust, I enclose a Notification of Appeal form for you to complete. This form invites you to state your personal reasons for appealing against the refusal to admit. It is important for you to do so, as the panel members will be able to acquaint themselves with your reasons for appealing before the hearing. You will, of course, be given the opportunity to amplify or give further reasons, verbally, in support of your appeal at the 'hearing'. I have also enclosed some additional guidance.

Please complete and return the form to us by **Friday 27th March 2026**. If the form is not returned by that date, I will withdraw your intention to appeal.

Any appeal lodged for an on-time application will be heard by the end of the summer term. The County Council arranges and organises the hearing. You will be emailed in due course with further details regarding the appeal process for your preferred school. Please ensure you add schoolappeals@norfolk.gov.uk to your contacts so that the email does not go to your spam folder. You will be given at least 10 days prior notice of the date and time of your hearing.

All appeals are currently being conducted virtually using Microsoft Teams software. You will have the option of a video conference, a telephone conference or a paper hearing based on your written submission.

Parents should be aware that not all appeals are successful. Of the 105 appeals heard in Norfolk for the Secondary Transfer round for September 2025, 26 were successful.

Yours faithfully

Ms E Arrand
Principal

Golf Links Road, Wymondham, Norfolk, NR18 9SZ

01953 609000
01953 603313

enquiries@wymcol.org
www.wymondhamcollege.org



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