

Friends of Wymondham College Prep Social Media Policy

This policy explains how our association uses social media. It is available and applies to all members of Friends of Wymondham College (FOWCP)

Details of the social media used by our association

FOWCP uses Facebook, WhatsApp, Twitter and Classlist. You can see this here <https://www.facebook.com/FRIENDSOFWYMONDHAMCOLLEGEPREP>
[\(17\) Friends of Wymondham College Prep \(@Friendswcp\) / Twitter](#)

Access to the social media used by our association

The FOWCP Facebook presence is an open page. This means it can be accessed by any Facebook user without permission being given by FOWCP. This page also accepts postings from any Facebook user, again without permission being needed from FOWCP.

The FOWCP Twitter page is managed by FOWCP committee members, individuals not belonging to the committee are unable to post from this account.

FOWCP also makes use of WhatsApp for communication means between its committee members and wider volunteer network.

FOWCP uses the Classlist app to communicate with parents. This will include information around events, updates on events, calls for volunteers and the sale of second-hand uniform. Parents are sent the link to the site as well as informational material in order to make the decision regarding joining. Parents can tailor the information they share with others via the app.

FOWCP does not want to encourage inappropriate use of social media by children. No application to join our Facebook group will be accepted by anyone aged less than 13 years.

How this is used by our association

FOWCP uses its Facebook group, Twitter account and Classlist app exclusively for the running of the association. It is used to communicate with members, promote events or elements of events, to recruit volunteers to support the FOWCP activities, thank local supporters and canvass members' views.

FOWCP uses WhatsApp groups and Classlist to communicate with Committee members and wider support networks in relation to events organisation, general running of the FOWCP and to recruit volunteers.

Usage that is not permitted

The Facebook group and Twitter page of FOWCP does not allow any personal correspondence between members, is not intended for discussing any aspect of the school other than the FOWCP and its activities and should not be used to promote any business other than where this is done for the benefit of the FOWCP and with its permission. Inappropriate posts, including any derogatory comment, can and will be removed/blocked by the administrator and the FOWCP retains the right to ban any user who continues to make inappropriate use of the group/page. Any posts deemed to be inappropriate by the page administrators will be removed without notice. The administrator group is made up of FOWCP committee members. The decision to ban users will be made as a group with final decision making by the Chairpersons. If the user rights being discussed are either of the Chairpersons, the final decision will need to involve another member of the Core Committee of FOWCP.

The WhatsApp groups pertaining to communication for the purposes of FOWCP are not used for any other aspects of discussion other than business relating to FOWCP. The FOWCP committee reserve the right to remove any user without notice from the group who makes inappropriate use of any of the groups. The decision to ban users will be made as a group with final decision making by the Chairpersons. If the user rights being discussed are either of the Chairpersons, the final decision will need to involve another member of the Core Committee of FOWCP.

Photographs

The Facebook group FOWCP and FOWCP WhatsApp chat groups allows members to post photographs. However, it is explicitly assumed that anyone posting a photograph will own the rights to the image and will have the permission of anyone featured to do so. FOWCP accepts no responsibility regarding ownership or permissions for any photographs posted by members of the group.

Application of this policy

By using the Facebook group of FOWCP and being part of the FOWCP WhatsApp groups and Classlist you are accepting the terms of this policy. If you do not agree with any of the terms, please remove yourself as a member of the group.

Availability of this policy

This policy is publicly available through the FOWCP as a photo document and is sent regularly (at least once a year) to all members of the FOWCP via the Committee members and wider volunteers' groups on WhatsApp and Classlist. The policy is referenced as part of the information stated on our Facebook Group pages.

This policy will be reviewed by the FOWCP committee annually before the AGM.

Agreed and signed by:

Name	Signature
Reviewed September 2024 as part of the annual review. No changes necessary so just published again	D Orsborne

